

John Taggart Hinckley Library, Northwest College

Information Selection Policy

Adopted by Library Committee *October 12, 2022*

Hinckley Library is a forum for information and ideas that support the missions, information literacy outcomes, and curricular needs of the library and Northwest College.

- The library supports Intellectual Freedom and abides by the ALA Library Bill of Rights and the Freedom to Read Statement. The library values balanced, robust, diverse, broad, and timely perspectives and reflection of ideas, information resources, content, stories, and experiences that primarily support the mission and curricular needs of Northwest College and secondarily support the surrounding community by being a well-rounded community college library.
- The library purchases and provides physical and online access to academic-level information that is credible, current (or of a timeless nature), and of high quality for all Northwest College students and employees. Access to the library's physical and online collections are provided to the public when they visit the physical library building or use borrowing services such as interlibrary loan.

Information materials are selected based on:

- Curricular needs identified through faculty requests, offered courses, and program areas.
- Findings from regular library inventory processes that identify content to be discarded, replaced with more current content, or fill "gaps" in the collection that support academic or professional development needs.
- Appropriate format that is based on cost-effectiveness and suitability for intended audience.
- Accessibility needs that are based on a variety of course modalities.
- Availability of library material funds; curricular and administrative support for information resources are priority areas.
- Quality, reliability, expertise, significance, efficiency and effectiveness of authors, publishers and vendors and their information content and related products.
- Expert reviews (including awards and public recognition), cost-effectiveness and cost-savings considerations, and value to enhance current and newly identified collections.
- Anticipated use: Items to fill requests for a one-time or short-lived use are borrowed through the national interlibrary loan service or borrowed from other local library sources. Duplication of less-used items that are available through local libraries is avoided unless the item is integral to a collection or for curricular use.